

Central College  
Off-Campus Policy Committee  
**Application for Proposed Cross-Cultural Experiences**

The Off-Campus Policy Committee would like to encourage faculty to initiate and plan additional cross-cultural experiences for Central College students. Therefore, the OCPC will offer small stipends up to \$3000 to faculty for exploring and planning short-term or semester off-campus study opportunities. Applications should be forwarded to the Off-Campus Programs Committee by October 15 or April 15 of each academic year.

**Proposal Format:** *(Please see guidelines before writing the proposal.)*

**I.** Name \_\_\_\_\_ Date \_\_\_\_\_

Faculty Position \_\_\_\_\_

Previous experiences abroad \_\_\_\_\_

Have you received an OCPC grant previously? \_\_\_\_\_ If so, when? \_\_\_\_\_

**II. Description of the Project.** In your description, include the following:

- a. Goals of the exploratory project
- b. When and where the project is planned

**III. Rationale:** Answer the following:

- a. Why is this project important to you, your discipline, and/or the college?
- b. Explain your proposed project in the context of your role as a teacher and a professional, and also as it relates to your field of study.
- c. What type of students do you anticipate serving through this project? (any student, students from a certain major, students with certain skills, etc.?) What do you anticipate they will do and learn through this project?

**IV. Preparation:** Answer the following:

- a. Provide a timetable with an ending date for your exploratory activities and/or trip.
- b. What activities do you plan to do to prepare for this exploratory project and as you carry it out?
- c. When do you foresee taking students? For how long?

**V. Expenses for the exploratory project:** Please include an itemized list and the total amount requested.

**VI. Outcomes expected:** (One expectation will be a campus presentation by faculty member after exploratory activities/trip.)

**VII.** Give the names of three possible referees (either internal or external) we can contact relative to this project. One contact should be your Department Head or Division Chair.