



**SECONDARY EDUCATION APPLICATION
FOR ADMISSION TO TEACHER EDUCATION PROGRAM**

(Application criteria listed on back.)

Name _____		Central ID# _____		Date _____	
Anticipated graduation date (term & year) _____ / _____			Male or Female (circle one)		
Home Address _____				Phone # _____	
(street)		(city)		(state) (zip)	
Central College Box # _____			Email Address _____		
Advisor _____			Cumulative GPA (2.7 required) _____		
Did you pass C-BASE? Yes or No (circle one)			When did you take C-BASE? _____ / _____		
When did you <u>complete</u> (term/yr. completed)			(term)		(year)
EDUC 110, Foundations of Education _____ / _____					
EDUC 135, Teaching Children with Exceptionalities _____ / _____					
EDUC 181, Developmental Psychology _____ / _____					
Did you attend the Pre-Admission Workshop? Yes or No					

- Have you ever had an education related license revoked or suspended? Yes or No
- Have you ever been convicted of a crime other than parking or traffic violations? Yes or No
- Have you ever been convicted of a felony? Yes or No
- Have you ever had a founded report of child abuse made against you? Yes or No

If you answer yes to any question, please explain on a separate sheet of paper.

MAJOR _____ MINOR _____

I request admission to the Teacher Education Program and approval as a candidate for licensure. I hereby give permission to the Central College Education department to access my education record (i.e. grade point average and academic standing, etc.). I understand all such information, including that contained on this application form will be used solely for the purpose of program admission considerations, continued program eligibility, and certification(s)/licensure.

Signed _____ Date _____

Applicants are reminded to review policies and procedures for admission as stated in the college catalog.

- Students will write a letter of application. Instructions for your letter are on back of this form.
- Students must also complete a background check. The background checks are conducted through the Iowa Division of Criminal Investigation. On the attached form complete the "REQUEST" section, sign the "WAIVER" section at the bottom, and return with your application. The rest will be taken care of by the Education Department.

* * * * * *Office use only* * * * * *

Added to email distribution list (date) _____		Background check completed _____	
GPA verified (date) _____		GPA verified (date) _____	
GPA verified (date) _____		GPA verified (date) _____	
C-BASE: Rdg/Lit _____ / _____		WRIT _____ / _____	
MATH _____ / _____		Passed all C-BASE Yes _____ or No _____	
Test	Score	Date	Test
Test	Score	Date	Test
Test	Score	Date	Test
Major Dept. entry approval (date) _____		Entry: Approved _____ Denied _____	
Education Dept. entry approval (date) _____		Entry: Approved _____ Denied _____	
Comments: _____			
Date approved for student teaching (date) _____			
Recommended for licensure contingent on successful completion of program requirements (date) _____			



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Application for the teacher education program may not be submitted and will not be considered unless the applicant:

- has successfully completed EDUC 110 Foundations of Education, EDUC 135 Teaching Children with Exceptionalities, and EDUC 181 Developmental Psychology (minimum grade of C is required)
- has passed all required sections of C-BASE within 3 attempts
- has a minimum cumulative GPA of 2.7
- has completed the required background check (attached waiver form filled out and signed)
- has attended the pre-admission workshop

Students will write a letter of application to the Education Department. Be sure to sign and date your letter of application. Students are encouraged to keep a copy of their letter.

The purpose of this letter is to:

- (a) Introduce yourself to faculty in the Education Department.
- (b) Describe your goals and aspirations in the field of education.
- (c) Demonstrate your ability to use effective written communication. The letter should be professionally formatted and demonstrate appropriate sentence structure, grammar, and word choice.

Possible topics to discuss in your letter include:

- (a) Why you desire to enter the teaching field.
- (b) What unique skills and talents you have as a future teacher.
- (c) Description of activities which demonstrate your leadership and experiences with children and young people.

A background check through the Iowa Division of Criminal Investigation will be conducted.

On the attached form (Non-Law Enforcement Record Check Request Form A) fill out the REQUEST section and sign and date the WAIVER section at the bottom. The Education Dept. office will take care of the background check once the form is returned to the office.

Students will turn in their completed application form, letter of application, and the signed background check waiver form to the Education Office (RC 131L) for processing. You are encouraged to maintain contact with your academic advisor during this process.

State of Iowa
NON-LAW ENFORCEMENT RECORD CHECK REQUEST
FORM A

Account number 5093-F

TO: Iowa Division of Criminal Investigation
Bureau of Identification, 1st Floor
215 E 7th Street
Des Moines, Iowa 50319
(515) 281-4776
(515) 725-6080 (fax)

FROM: Central College Education Dept.
Campus Box 0126, 812 University St.
Pella, IA 50219
Phone# (641) 628-5217
Fax# (641) 628-5331

I am requesting an **IOWA CRIMINAL HISTORY** check on:

(Type or Print Legibly)

REQUEST

Last Name
(mandatory)

First Name
(mandatory)

Middle Name
(recommended)

Date of Birth
(mandatory)

Sex
(mandatory)

Social Security Number
(recommended)

Natalie Spray
Signature of Requester

There is a separate Form "A" required for each last name submitted

(DCI Use Only)

RESULTS

As of _____, a name and date of birth check revealed:

CCH record attached

No CCH record found

DCI initials _____

WAIVER

I hereby give permission for the above requesting official to conduct an Iowa criminal history record check with the Division of Criminal Investigation. Any information maintained by the DCI may be released as allowed by law.

Signature

Date