

# Vermeer 180

## Classroom Technology Instructions



1. Are you using the computer in the instructor's desk? Wake it up by pressing the space bar.
2. Are you using a laptop computer? Connect it to the faceplate on the front of the desk using the VGA and audio cables stored in the drawer or lying on the desk.



These knobs adjust the window blinds

These buttons adjust the lighting

3. Touch the touchscreen on the desk to begin.
  - a. Do you wish to power on the projector? Choose to start up either the front projector, the side projector, or both.

- b. Select which source to display (**COMPUTER** or **LAPTOP**), and which destination (front projector or side projector), then press **ENTER**.



- c. If your presentation contains audio, touch **VOLUME** to adjust the sound.

- d. Wireless lapel and hand-held microphones are in the drawer.

4. When finished, touch **END SESSION**.

→Need help? Use the phone in the drawer to dial 7010 (IT Help Desk)