



## REQUEST FOR OVERLOAD

Required if registration is more than 18 credit hours per semester.\*  
Return this form & a copy of your schedule to the Registrar.

Student's  
ID

Name (Please Print: Last, First Middle)

Semester, Year (ex. Fall 2018)

In addition to the courses listed on the attached schedule, I would like to enroll in the following courses as an overload:					
Dept	Crs #	Sec	Course Title	Hours	Instructor Name

Reason for Overload Request:

Required Signatures (please print form for signatures)	
<i>Student's Signature/Date:</i>	<i>Advisor's Signature/Date:</i>

Registrar Review	
<i>Status of Student's Request:</i>	<i>Signature/Date:</i>
Approved      Denied	

Registrar's Office ONLY		
Hours Before:	Hours After:	Completed Date/By:

**\*Central College Overload Policy (Effective Spring 2009)**

Students who wish to register for more than 18 semester hours will need permission from the Registrar **unless** they are enrolled in one or more of the following overload/tuition exempt courses:

**Overload /Tuition Exempt (no overload fees apply)**

1. Group Ensembles (MUSG courses)
2. 1 s.h. study abroad pre-departure courses
3. Language House Experience (SPAN-330, FREN-330, GERM-330)
3. 1 s.h. Presidential Fellowship seminars
4. 1-2 s.h. Central Teachers Academy internships (EDUC-397)
5. Mock Trial
6. Honors Enrichment courses.
7. Senior Honors Thesis courses/projects.
8. Interdisciplinary Honors Seminar (GENR-285).
9. Private music instruction (MUSL courses)\*

*\*Students will continue to incur the private lesson instructional fee; however, they will not be required to pay per-credit tuition above and beyond the lesson fee.*

Students who enroll in more than 18 credits (with permission from the Registrar, will be charged the current rate (see Rates & Fees Schedule) for each non-tuition exempt semester hour in excess of 18.